

Information regarding contributions and criteria for acceptance to the Development Conference 2017				
	Presentation	My Practice/ Project in progress	Workshop	Roundtable
Session length	15-20 min presentation + 10-15 min for questions and discussions	10 min presentation + joint discussion with two other contributions	60 or 90 minutes (indicate your preference)	60 minutes (author's introduction max 5 min)
Your abstract should contain				
Abstract, word count	1000	500	500	500
Relevance	The topic is relevant, significant, current, and interesting for the conference and its target group			
Aim and questions	The aim of the contribution is clear, also what questions or problems it addresses			
Basis	The issue is discussed in the light of existing literature or experience	The issue is discussed in the light of existing literature or experience. (If relevant)		
Target group/ Interaction			The contribution describes the aim and objective of the workshop, as well as its intended target group. There is a clear description of the structure and interaction format.	The contribution describes the aim of the discussion as well as its intended target group.
Method and results	The contribution describes clearly how the problem is addressed, including method or approach. Results and data are exhibited in a way which is appropriate for the problems or questions.		The contribution describes how discussions will be documented and made available. (If relevant)	
Discussion and conclusion	The contribution discusses or reflects on the problem or questions raised. The underpinning of arguments and conclusions is explained, and subject to critical reflection.			
Communication	The contribution is well communicated and argued. Structure and language make it accessible to the intended readers. The contribution uses the recommended referencing system, APA, https://owl.english.purdue.edu/owl/resource/560/02/	The contribution is well communicated and argued. Structure and language make it accessible to the intended readers.		
Full text contributions				
Word count (excluding tables etc)	Full paper 1500-6000	Short paper 750-1500		